

## **League of Women Voters of Colorado Privacy Statement**

The Privacy Statement which follows is intended to guide Board and Members of the League of Women Voters of Colorado (LWVCO). It may be amended as necessary to stay current with technology and business practices. It is to be used in conjunction with any federal, state, or local laws or regulations, as well as policies put forth by LWVUS. As LWVCO conducts educational, advocacy and program activities within the community, there may be additional privacy requirements of those projects or activities. The League will adhere to any specific regulations as well as best practices, and protection of constituent privacy, in relation to any constituent information, whether collected as part of membership, voter registration drives, educational activities, or specific programs or projects.

### **Information Collection**

We collect contact information from members and donors, which may include name, street address, city, state, zip code, phone number and email address. This may be for purposes of our membership roster, joining an email list, registering for an event, purchasing something from us, or making a donation to either the Education Fund, Lobby Fund or Operating Fund.

When a payment or donation is made using PayPal, information is protected by their security and privacy policies.

### **Information Use**

Collected information is restricted to LWV use exclusively.

LWVCO will not rent, sell or trade members' or donors' email address, street address or phone number with any third party.

Donors are thanked annually in the *Colorado Voter* newsletter, which is also posted on the LWVCO website, unless they have requested that their names be withheld.

Members and donors may contact the LWVCO office at (303) 863-0437 or [info@lwvcolorado.org](mailto:info@lwvcolorado.org) to make known personal preferences, facilitate a review of personal information, make corrections, or request that the League withhold partial or all information from member directories or email lists.

### **Changes or Addendums to the Privacy Statement**

This Privacy Statement may be amended administratively to identify any new measures added for security and privacy related to changeover of computers, filing mechanisms or other best practices that are put into place for LWVCO. In addition, individual projects or grants that may have specific privacy and security requirements may submit an addendum to the Privacy Statement relevant to that Program. However, this Privacy Statement will serve as a baseline for general operations.